



## FPIN Plagiarism Investigative Form

The Family Physicians Inquiries Network (FPIN) is committed to academic integrity in all of its writing projects. As such, it is our duty to fully investigate any incidents of suspected plagiarism.

The following is FPIN's official policy:

*Plagiarism is unacceptable for any FPIN publication. If a sentence or paragraph is intentionally used from an existing publication, that sentence or paragraph should be placed in quotation marks and the original authors attributed.*

*In accordance with the recommendation from the International Committee of Medical Journal Editors (ICMJE), FPIN initiates procedures detailed by the Committee on Publication Ethics (COPE).*

*If a plagiarism breach is suspected, FPIN will conduct a full investigation of discovery to determine the severity, cause, and details. A formal inquiry will be sent to the author team. The project's Editor-in-Chief and/or FPIN's Executive Editor will make the final determination regarding action which could include rejecting the manuscript and in some circumstances future FPIN work.*

When submitting the manuscript, the Corresponding Author attested to the following:

"Each author warrants that his or her submission to the Work is original, does not infringe upon, violate, or misappropriate any copyright or other intellectual property rights, or any other proprietary right, contract or other right or interest of any third party, and that he or she has full power to enter into this agreement... Each author warrants that the Work does not contain any fraudulent, plagiarized or incorrectly attributed material...If excerpts (e.g., text, figures, tables, illustrations, or audio/video files) from copyrighted works are included, a written release will be secured by the author prior to submission, and credit to the original publication will be properly acknowledged."

You are being contacted because it has been brought to our attention that there may be plagiarized content within the manuscript you submitted to us. This formal inquiry is designed to gather as much information as possible from you regarding this incident. Please answer the following questions to the best of your ability, as your responses will dictate whether our editorial team will allow you to continue working on this manuscript.

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### Project Manager Use Only:

Name:

Author Program:

Author Name:

Date:

Project:

FPIN ID:

FPIN Topic/  
Question

**Incident 1**

Suspected  
plagiarized text:

Citation:

**Incident 2**

Suspected  
plagiarized text:

Citation:

**Incident 3**

Suspected  
plagiarized text:

Citation:

**Incident 4**

Suspected  
plagiarized text:

Citation:

Comments:

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### Author Use Only:

Please provide an explanation regarding the suspected plagiarism outlined above within 3 weeks of the date listed on page 1 of this form. If we don't hear back by this date, this plagiarism investigative form will be submitted to the EIC/Executive Editor without your explanation for a determination on next steps.

Explanation:

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**Editor-in-Chief/Executive Editor/Executive Director Use Only:**

Name:

Decision -  
Based on the  
COPE flowchart,  
what action should  
the FPIN staff  
execute?

- ☐ Satisfactory Explanation- Write to author (all authors if possible) rejecting submission or requesting revision, explaining position and expected future behavior.
- ☐ Unsatisfactory Explanation- Write to author (all authors if possible) rejecting submission, explaining position and expected future behavior.

Comments: